

# CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 6 December 2017 at 8pm  
in Bellingdon & Asheridge Village Hall

## **Present:**

Councillor Juliet Davies (Chair)  
Councillor Alan Booth  
Councillor Chris Howell  
Councillor Lee Kemp  
Councillor Joan Lherbier

## **In attendance:**

Ms Kate Boulter (Clerk)

### **1. Apologies**

Apologies had been received from Parish Councillors Peter Brown, Peter Jones, Derek Keen and Ellie White.

### **2. Minutes of the meeting held on 18 October 2017**

The minutes were agreed as a correct record and signed by the Chair.

### **3. Declarations of interest**

No interests were declared in relation to items on the agenda.

The Clerk reminded councillors that they needed to complete a Register of Interests form and ensure it was kept up to date with any relevant changes in circumstances. The Clerk would check records of when these had last been completed and circulate a link to the form.

### **4. Notification of Any Other Business**

A number of items were agreed for discussion under Any Other Business.

### **5. Questions from members of the public**

No members of the public were present.

### **6. Update from County and District Councillors**

The County and District Councillor were not present.

### **7. Update from the Chair of the Parish Council**

The Chair reported that Councillor Howell would be resigning as a councillor as he was moving out of the area. Councillor Howell had been an extremely knowledgeable and helpful councillor and his contribution would be missed. The Chair also read a statement from Councillor Brown, who was unable to attend the meeting, thanking Councillor Howell for his service.

The Clerk would find out how the vacancy should be advertised.

## 8. Matters arising

### (a) PC website

At the last meeting the Council had agreed to engage a new developer and the Clerk had been liaising with him about next steps. Councillors were asked to view the website before the next meeting to enable agreement to be made regarding content.

### (b) HGV signs

The Council was in contact with TfB regarding the possibility of changing signage to prevent damage from HGVs using unsuitable roads. Councillors were asked to identify places where this was a problem before the next meeting. The LAT, Scott White, would be invited to attend the next meeting to discuss the Council's concerns.

### (c) Speed limits / quiet lanes

The Council wished to propose lower speed limits for some of the roads in the parish which were currently national speed limit. These roads had no footpath and presented a risk to the horse riders and pedestrians who frequently used them. Councillors were asked to identify places where this was a problem before the next meeting. The LAT, Scott White, would be invited to attend the next meeting to discuss the Council's concerns.

### (d) LAT update

The resident-purchased salt bins in Pednor had been filled with assistance from the LAT.

The Clerk would inform the LAT of potholes in West Dean Lane which needed to be filled.

### (e) Local Area Forum

The LAF had not met since the last Council meeting.

## 9. Planning

### (a) Decisions for noting

1005 FA	Fullers Hill Farm	Convert agricultural building to dwelling	Conditional Permission
1171 FA	The Maples, Bellingdon	Replacement dwelling (retrospective)	Conditional Permission
1425 VRC	12 Widmore Close, Asheridge	Variation 15/1105 to allow larger dormer window	Conditional Permission
1552 FA	274 & 274A Chartridge Lane	Redevelopment of site, extension to existing dwellings and four new dwellings	Refused
1644 FA	Orchard House, Bellingdon	Erection of outbuilding (garden/office room)	Conditional Permission
1748 FA	Woodbrook, Bellingdon	Single storey rear extension (conservatory)	Conditional Permission
1762 HB	Land at Ashotts Lane, Asheridge	Historic building consent for alterations to convert agricultural building to residential	Conditional Consent
1772 FA	The Spinney, Grange Drive, Chartridge	Single storey extension	Refused (GB13)

1786 FA	Land adj Elmcroft, Chartridge	Two storey dwelling with new vehicular access	Conditional Permission
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**(b) New applications considered**

The following comments were agreed for submission to CDC:

1894 VRC	Land adj Saxeway	Amendment to permission CH/2016/1827/FA – alternation of internal layout to improve functionality	Neutral
1891 FA	Seymours, Bellingdon	Detached garage	Neutral
1949 FA	Bonderlea, Bellingdon	First floor rear extension, single-storey side and rear extensions	Neutral
2010 FA	Five Elms, Bank Green	New dormer to east (side) elevation	Neutral
2044 FA	1 Hawridge Lane, Bellingdon	Single-storey rear kitchen extension	Neutral
2045 HB	1 Hawridge Lane, Bellingdon	Listed building consent for 2044 above	Neutral

**(c) Appeals**

None.

**(d) Other planning matters**

The Clerk had circulated an email dated 6 December 2017 from a prospective developer of Bellingdon Brickworks who was seeking the Council's support for the development of affordable housing on the site. The Council acknowledged that a requirement for affordable housing in the area had been identified, but was unable to comment in support or opposition to any proposed development without seeing detailed plans. The Council looked forward to receiving the full planning application and would provide its comments then.

**10. Finance**

**(a) Budget monitoring**

The accounts to 6 December 2017 were noted.

**(b) New invoices for payment**

The following payments were agreed and cheques signed:

**(i) Clerk's salary 1-31 October 2017**

- Payment of £843.54 to K Boulter (cheque number 794)
- Payment of £147.20 to HMRC (cheque number 795)

**(ii) Clerk's expenses (for bonline.com)**

- Payment of £39.60 to K Boulter (cheque number 796)

**(iii) CDC dog bin emptying**

- Payment of £144.67 (cheque number 797)

**(c) Precept requirement 2018/19**

CDC required the Council to confirm its precept requirement for 2018/19 by 31 January 2018. In view of the number of councillors who had sent apologies for this meeting, it was agreed to defer this for consideration at the next meeting.

**(d) Appointment of external auditor for the 2017/18 financial year**

It was noted that PKF Littlejohn LLP had been appointed auditor for Buckinghamshire for the period 2017-2022. The Council's previous auditor had been Mazars.

**11. Any other business**

Tree close to power line

A tree in Asheridge was leaning close to a power line. Councillor Lherbier would send details to the Clerk who would ask TfB if the tree could be removed.

MVAS

The MVAS had been used and data was being collected but further help was needed to extract and analyse it. It was suggested that data could be published on the website. It was agreed that the MVAS would be brought to the next meeting so all councillors could look at it.

Councillor Booth volunteered to assist with putting up the post in Chartridge following Councillor Howell's resignation from the Council.

Sentinel camera

Councillor Keen was going to put an article in the newsletter to gauge residents' interest in volunteering to assist with the sentinel camera which was coordinated by Latimer and Ley Hill Parish Council.

Old Saxe Lane bridleway

Materials were being moved via the bridleway and it was requested that a post be erected to prevent this. Clerk to liaise with TfB.

Pond

The Chartridge pond required maintenance every 2-3 years which was best done in the autumn. A digger was needed to remove build-up of vegetation.

Peter Brown

The Clerk reported that Councillor Brown had requested a three month sabbatical from the Council for personal reasons. The Council wished to support Councillor Brown and agreed to his request. Councillor Brown would be temporarily removed from the email distribution list and would not be expected to attend meetings for the next three months. The Clerk would keep in touch with Councillor Brown regarding his return to the Council.

**12. Date of next meeting**

The next meeting would be held on Wednesday 10 January 2018 at 8pm in Chartridge Village Hall.

There being no further business the Chair declared the meeting closed at 8.55pm

Signed .....

Date .....