

CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10 January 2018 at 8pm
in Chartridge Village Hall

Present:

Councillor Juliet Davies (Chair)
Councillor Alan Booth
Councillor Peter Jones
Councillor Derek Keen
Councillor Lee Kemp
Councillor Joan Lherbier

In attendance:

Ms Kate Boulter (Clerk)

1. Apologies

Apologies had been received from Parish Councillors Peter Brown, Lee Kemp and Ellie White.

2. Minutes of the meeting held on 6 December 2017

The minutes were agreed as a correct record and signed by the Chair.

3. Declarations of interest

No interests were declared in relation to items on the agenda.

Councillors were reminded that they needed to complete a Register of Interests form and ensure it was kept up to date with any relevant changes in circumstances. The Clerk had brought to the meeting forms previously completed by councillors, so they could check whether any details had changed.

4. Notification of Any Other Business

A number of items were agreed for discussion under Any Other Business.

5. Questions from members of the public

No members of the public were present.

6. Update from County and District Councillors

The County and District Councillor were not present.

7. Update from the Chair of the Parish Council

There was nothing to report that was not already on the agenda.

8. Matters arising

(a) PC website

Councillors were asked to view the website before the meeting and suggest area to retain, delete or change when the website was updated. The following comments were made in discussion:

- The website needed to be easy for the Clerk to update, and user-friendly for people viewing it on different devices.
- Content should include:
 - Up to date agendas, minutes, councillor details and announcements (such as councillor vacancies).
 - A map of the parish and its boundaries.
 - An overview of what parish councils do.
 - A section explaining devolved services.
 - Contact forms, directed to the correct person.
 - Useful links to other websites such as pothole reporting and the village halls' websites.
 - Legal compliance such as cookie policy and copyright information.
- The website was currently hosted by a company at a cost of around £14 per month. The Council had login details and could carry out simple text updates. Consideration would be given to using a different host if this was cost effective and improved flexibility to update the site.
- It was agreed that the Clerk would meet with the website developer to review content, consider host options and discuss timescales. An update would be provided to the next meeting.

(b) HGV signs / speed limits

The Council wished new signage to be installed, and existing signage to be changed, to prevent damage from HGVs using unsuitable roads. Existing signage was poor and used words instead of pictures, which could not be understood by drivers who did not speak English. Councillors were asked to identify places where signage was inadequate and send a list to the Clerk, who would make the request via the LAT.

The problem was exacerbated by the speed at which vehicles travelled on roads, which were often narrow and had no footpath. The Council agreed to request that the speed limit throughout the parish be reduced to 30 mph, apart from on the B485.

The MVAS speed camera had been recording data which was kept for six months. It was agreed that Councillor Booth would download the data and report back.

(c) Councillor vacancy

The vacancy for a councillor in Chartridge ward had been advertised. If there was no call for an election by 26 January 2018, the Council could co-opt.

(d) LAT update

There were issues with two trees in separate parts of the parish which were at risk of becoming entangled with overhead service lines. TfB had visited the site of one, in Pednor, and reported it was not an issue. The other tree, in Asheridge, was being investigated.

The footpath at the bottom of The Warren required repair due to lorries mounting the pavement when turning.

Pothole and road repairs were needed in a number of areas. The Clerk would arrange a site visit between the LAT and Councillor Keen.

(e) Local Area Forum

The LAF had not met since October 2017.

9. Planning

(a) Decisions for noting

1891 FA	Seymours, Bellingdon	Detached garage	Conditional Permission
1949 FA	Bonderlea, Bellingdon	First floor rear extension, single-storey side and rear extensions	Refused (GB13, design)
2010 FA	Five Elms, Bank Green	New dormer to east (side) elevation	Conditional Permission

(b) New applications considered

The following comments were agreed for submission to CDC:

2094 EU	Chartridge House, Chartridge	Land as residential garden	Neutral
2180 FA	Chartridge Park Golf Club	Single storey side extension	Neutral
2308 FA	Lime Tree Farm, Chartridge	Various extensions	Neutral
2309 HB	Lime Tree Farm, Chartridge	Historic building consent for the above	Neutral
2343 FA	Homestead Farm Cottage, Chartridge	Detached garage / car port / log store	Neutral

(c) Appeals

None.

10. Finance

(a) Budget monitoring

The accounts to 10 January 2018 were noted.

(b) Precept requirement

CDC required the Council to confirm its precept requirement for 2018/19 by 31 January 2018. The Council agreed to keep it the same as the previous year (£11,000).

(c) New invoices for payment

The following payments were agreed and cheques signed:

(i) Bellingdon & Asheridge Village Hall Hire

- Payment of £21 (cheque number 798)

(ii) Clerk's salary 1-31 January 2017

- Payment of £421.77 to K Boulter (cheque number 800)
- Payment of £73.60 to HMRC (cheque number 801)

(iii) Clerk's expenses (for bonline.com)

- Payment of £13.20 to K Boulter (cheque number 802)

(iv) DCK Beavers Accounting

- Payment of £66 (cheque number 803)

11. Any other business

Grass cutting

This would be put on the agenda for the next meeting.

Signatories

Clerk to check list of banking signatories was up to date.

12. Date of next meeting

The next meeting would be held on Wednesday 7 March 2018 at 8pm in Bellingdon & Asheridge Village Hall.

There being no further business the Chair declared the meeting closed at 9.22pm

Signed

Date