

# CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 2 May 2018 at 8pm  
in Chartridge Village Hall

## **Present:**

Councillor Alan Booth  
Councillor Juliet Davies (Chair)  
Councillor Lee Kemp  
Councillor Joan Lherbier  
Councillor Ellie White

## **In attendance:**

Ms Kate Boulter (Clerk)

- 1. Election of Chair for the Municipal Year 2018/19**  
Councillor Juliet Davies was unanimously elected Chair.
- 2. Election of Vice-Chair for the Municipal Year 2018/19**  
Councillor Ellie White was unanimously elected Vice-Chair.
- 3. Apologies**  
Apologies had been received from Parish Councillors Peter Brown, Peter Jones and Derek Keen.
- 4. Minutes of the meeting held on 8 March 2018**  
The minutes were agreed as a correct record and signed by the Chair.
- 5. Declarations of interest**  
No interests were declared in relation to items on the agenda.
- 6. Notification of Any Other Business**  
None.
- 7. Questions from members of the public**  
Two questions were put by councillor on behalf of member of the public:

### Councillor Lee Kemp

A member of the public had asked for minutes of meetings to be published on noticeboards as this was not always done. It was agreed that minutes would be published after they had been confirmed at the next meeting. It was noted that there was no notice board in Pednor.

### Councillor Ellie White

A member of the public had asked for permission to drive along the Old Sax Lane bridleway to dispose of green waste, which had an environmental benefit. The email would be forwarded to the Clerk to check the legal status of the bridleway.

- 8. Update from County and District Councillors**  
The County and District Councillors were not present.

- 9. Matters for discussion**

### **(a) - (c) Local Area Technician / potholes / HGV signs / speed limits**

The Clerk had requested a response from the new LAT regarding issues relating to HGVs, potholes and speed limits raised with the previous LAT. A response had been received that day which did not help to progress matters. The Parish Council requested that the issues be referred to Mark Averill. It was suggested that HS2 be asked to pay for replacement HGV signage as they would be responsible for an increase in lorries in the area.

Councillor Keen had been due to drive around the parish with the LAT however this had been postponed due to Councillor Keen being in hospital. It was agreed that a drive around would be arranged for Councillor Davies, the Clerk and the LAT.

Areas Councillors noted were in need of attention were:

- Top of Asheridge (Hunters Oak to Braziers End) - sides of roads gone.
- West Dean Lane - whole road in a poor state, with potholes and flooding.
- Chartridge Lane to Buskins Lane - very bad potholes.

Roads were generally in a poor state and the Clerk was requested to ask TfB if there was a schedule of works that could be shared with the Parish Council.

Councillor discussed the possibility of raising the precept to fund road repairs. The Clerk would again contact TfB to request contractor information, so that costs could be assessed. The liability position if a car was damaged as a result of a pothole being filled incorrectly would also be explored.

**(d) Pednor Private Road**

TfB had been asked to provide their evidence of why they believed the stretch of road to be private. So far nothing had been received. Conveyancing records were being checked by residents. It was the Parish Council's view that the road was not private and an error had occurred when the records were digitalised. An update would be provided to the next meeting.

**(e) Grass cutting**

The Parish Council agreed to ask Chesham Town Council to repeat the grass cutting they had done last year. Councillor White was looking into hedge cutting contractors and asked for other councillors to let her know the areas that needed doing. The Clerk would try to identify a map that the areas could be marked up on.

**(f) HS2**

There was a new Community Engagement Manager, Vernon Loo. The Clerk was liaising with him to invite him to a meeting of the Parish Council.

**(g) MVAS**

The MVAS had been moved to Bellingdon and would then go to Chartridge. Councillor White would inform the Clerk when the camera was moved to Chartridge, and the Clerk would then draw up a rota for the MVAS.

The owner of the property in Bellingdon which the camera was sited outside of had told Councillor Lherbier that the camera was on his land, however he did not object to it being there.

**(h) Franklin Playground**

The Clerk had contacted the Chair of Chartridge Village Hall to ask whether the committee would be agreeable to part funding replacement playground equipment, however there had been no positive response. The Parish Council agreed that they would look into possible grants for replacing the equipment.

**(i) Councillor Vacancy - Bellingdon & Asheridge**

The vacancy for a councillor in Bellingdon & Asheridge ward had been advertised, and no call for an election had been received by the closing date, therefore the Council could co-opt.

**(j) PC meeting venues**

Councillor Brown had identified St John's Church as a possible venue, and suggested that he and the Chair view it together.

**(k) Government consultation on unauthorised developments and encampments**

There had been the following unauthorised development in the Parish:

- Asheridge unauthorised residential use of land (OS Parcel 2814 Opposite Tiles Farm)
- Land behind Bloomfield Cottages
- Land at bottom of Old Sax Lane
- Land behind Loaningdale, Asheridge, HP5 2UZ

**(l) PC website**

A meeting between the Clerk and the website developer would be arranged.

**(m) Local Area Forum**

The LAF meeting in March had not been well attended. The next meeting was in June.

**9. Planning****(a) Decisions for noting**

1894 VRC	Land adj Saxeway	Amendment to permission CH/2016/1827/FA – alternation of internal layout to improve functionality	Defer, minded to approve subject to legal agreement
2165 EU	The Barn, Pednor Vale Farm	Fenestration alterations and existing use as music practiced room	Refused
2357 FA	The Spinney, Grange Drive, Chartridge	Single storey extensions	Conditional Permission
2365 FA	274 & 274A Chartridge Lane	Redevelopment to create six new dwellings	Refused
0013 FA	11 The Warren, Chartridge	Single storey front and rear extensions	Conditional Permission
0132 FA	Old Zacs Cottage, Chartridge	Barn conversion to residential annexe	Conditional Permission
0136 HB	Old Zacs Cottage, Chartridge	Listed building consent for the above	Conditional Consent
0164 FA	344 Chartridge Lane, Chartridge	Single storey front (porch) extension	Conditional Permission
0198 SA	Caselynn, Bellingdon	Single storey outbuilding	Certificate of lawfulness issued
60001 BCC	Rear of The Bull, Bellingdon	Brick earth extraction	No objections by CDC
0304 SA	8 Arnolds Cottages, Chartridge	Single storey rear extension	Certificate of lawfulness issued
0315 FA	346 Chartridge Lane	Various extensions (amendment to previous permission)	Conditional Permission
0344 FA	South Lodge, Pednor	Demolish existing garage, various extensions, construct garage/store	Conditional Permission

**(b) New applications considered**

The following comments were agreed for submission to CDC:

0447 FA	26 The Warren, Chartridge	Extensions and conversion of garage	Neutral
0567 FA	366 Chartridge Lane	Extensions including roof conversion	Neutral
0591 FA	10 Widmore Close, Asheridge	Single storey rear extension	Neutral
0651 FA	Bolt Hole Farm, Chartridge	Convert barn to dwelling	Neutral
0649 FA	Mornington Barn, Chartridge	Outbuilding and single storey side extension	Neutral
0671 FA	Land adj Elmcroft, Chartridge	Erection of new dwelling (amendment to existing)	Neutral

		permission)	
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**(c) Appeals**

None.

**(d) Other planning matters**

None.

**10. Finance**

**(a) Budget monitoring 2017/18**

The year end accounts would be submitted to the next meeting prior to submission as part of the Annual Governance and Accountability Return (AGAR).

**(b) Budget monitoring 2018/19**

The accounts to 2 May 2018 were noted.

**(c) New invoices for payment**

The following payments were agreed and cheques signed:

**(i) Clerk's salary 1 April to 31 May 2018**

- Payment of £843.34 to K Boulter (cheque number 808)
- Payment of £147.40 to HMRC (cheque number 809)

**(ii) Clerk's expenses (for bonline.com - PC website)**

- Payment of £26.40 to K Boulter (cheque number 810)

**(iii) CDC dog bin emptying**

- Payment of £144.67 (cheque number 811)

**(iv) BMKALC subscription**

- Payment of £264.24 (cheque number 812)

**(v) DCK Accounting Solutions**

- Payment of £102.00 (cheque number 813)

**(vi) Bellingdon & Asheridge Village Hall hire**

- Payment of £21.00 (cheque number 814)

**(vii) Zurich - Parish Council Annual Insurance**

- Payment of £483.84 (cheque number 815)

**11. Any other business**

None.

**12. Date of next meeting**

The next meeting would be held on Wednesday 6 June 2018 at 8pm in Chartridge Village Hall.

There being no further business the Chair declared the meeting closed at 9.11pm

Signed .....

Date .....