

CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 17 October 2018 at 8pm
in Chartridge Village Hall

Present:

Councillors Alan Booth, Juliet Davies (Chair), Lee Kemp, Peter Jones, Derek Keen and Joan Lherbier

In attendance:

Mr Vernon Loo (HS2 Community Engagement Manager) and Ms Kate Boulter (Clerk)

1. Apologies

Apologies had been received from Councillors Ellie White and Paul Wright.

2. Minutes of the meetings held on 12 September 2018

The minutes and confidential annex were agreed as a correct record and signed by the Chair.

3. Declarations of interest

Councillor Alan Booth declared an interest in planning application 3416FA Cogdells Close as he lived nearby.

4. Notification of Any Other Business

None.

5. Questions from members of the public

None.

6. Update from County and District Councillors

The County and District Councillors were not present.

7. Matters for discussion

(a) Devolved services: grass/hedge cutting

Mark Averill, BCC Head of Highways, had been due to attend the meeting to discuss renewal of the Devolved Services contract ahead of the BCC's deadline for response which was the end of November. Mr Averill had sent his apologies and instead offered to meet with councillors before the deadline. It was agreed that the Clerk would make arrangements for Councillors Davies, Keen and White to meet with Mr Averill to discuss the possibility of extending the devolved services contract, then they would report back to the Parish Council meeting on 28 November 2018 for full council agreement ahead of BCC's deadline for response.

(b) HS2

Vernon Loo, HS2 Community Engagement Manager, provided an update on works in the area and answered questions from councillors. The following points were noted:

- Chartridge was close to the line but there were no works planned in the parish.
- Councillors' and residents' main concern was traffic and movement of HGVs through unsuitable roads.
- The main route for construction vehicles was the A413. There was an agreed plan of 'approved routes' and none of these passed through Chartridge.
- Construction vehicles would have 'HS2' on the side and would be easily identifiable. They contained tracking devices so movements could be monitored. There was a complaints line to report any concerns.
- Some vehicles associated with the project, such as workers' cars and vans making deliveries, would not be identifiable and were not restricted to approved routes. It was acknowledged that there might be an increase in traffic movement from such vehicles, particularly if they got lost or satnavs directed them to the 'shortest' route.
- Roadworks were due to start around the B485/A413 junction November 2018 onwards. Provisional plans were shown to councillors.
- There would be maintenance depots along the route for storage of materials and welfare facilities for workers. The nearest one to Chartridge would be the site close to Annie Baileys on the B485. This would not have sleeping facilities for workers.
- Tunnel boring was due to start soon and was programmed to reach South Heath in 2021 or 2022.

- 80% of spoil stayed on the line and would be moved along the route rather than taken away by road.
- Modelling was still being done to mitigate noise of the train emerging from the tunnel in South Heath. There would likely be noise barriers 3-6 metres high and tree planting to fit in with the AONB.
- Monthly drop-in sessions were held at locations including Great Missenden Library and Ballinger Memorial Hall. The HS2 Commonplace website had a place to sign up for regular notifications of work.
- Copies of the Community Strategy and Residents Charter were given to councillors.
- Funding from the Department for Transport was available for community projects.

(c) Local Area Technician / potholes / HGV signs / speed limits

Following on from the discussion of possibly increased traffic due to HS2 construction, councillors asked if funding could be sought for 'No HGV' signage. Rod Black of BCC was the HS2 lead on highways traffic. There had been no communication from the LAT since the last meeting. The Clerk would contact him for an update on outstanding issues and add salt bins which had not been filled.

(d) Local Area Forum

There was nothing to report.

(e) Notice boards and website

It was agreed that unconfirmed minutes could be displayed on notice boards once they had been agreed by the Chair and councillors. Confirmed minutes would be published on the website. It was noted that this meant notice boards would only display unconfirmed minutes.

(f) Parish Councillor vacancy (Bellingdon)

The vacancy had been publicised on the notice boards and Councillor Keen would put something in the next Bellingdon newsletter. The Parish Council would be able to co-opt if notice of a request for an election was not received by 2 November 2018.

8. Planning

(a) Decisions for noting

2012 FA	Grange Farm, Chartridge	Convert old turkey barn to dwelling	Conditional Permission
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(b) New applications considered

The following applications were considered and, where applicable, comments agreed for submission to CDC:

2670 FA	Three Acre Field, Pednor	Change of use of land to create all-weather riding area	Restrict to own personal use to avoid proliferation of horse boxes on local roads
3319 TP	Chouans Barn, Hawridge Lane, Bellingdon	Felling of tree protected by TPO	Support
3355 FA	Sun Cottage, Bellingdon	Carport (amendment to permission 18/2085)	Neutral
3416 FA	5 Cogdells Close, Chartridge	Two-storey rear extension, front dormer, fenestration	Neutral
3532 FA	Cherry Tree Farm, Chartridge End	Loft conversion of existing outbuilding garage	Neutral
3596 FA	Bellingdon Farm House	Conversion of barn into residential accommodation	Neutral
3698 HB	Bellingdon Farm House	Listed building consent for the above	Neutral
3680 PNO	Units 1-3, Saxeway	Conversion to 16 residential units	Neutral

(c) Appeals

The appeals against enforcement notices 2017/00224/AB/EN/1 and 2017/00224/AB/EN/2, and the refusal of planning application CH/2017/1648/FA, all at OS parcel 2814 opposite Tiles Farm, Asheridge, were all dismissed. The period for compliance was changed from 6 months to 12 or 15 months.

9. Finance

(a) Accounts 2017/18

The AGAR for the 2017/18 accounts had been submitted to the external auditor, PKF Littlejohn, and a response was awaited.

(b) Budget monitoring 2018/19

The accounts to 28 September 2018 were noted. The Clerk and Chair had visited a branch of the bank and the Clerk was in the process of applying to update the account signatories.

(c) New invoices for payment

The following payments were agreed and cheques signed:

(i) Clerk's salary 1-31 October 2018

- Payment of £549.71 to K Boulter (cheque number 832)
- Payment of £105.60 to HMRC (cheque number 833)

(ii) Clerk's expenses (for bonline.com - PC website)

- Payment of £13.80 to K Boulter (cheque number 834)
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(iii) Chesham Cricket Club (grass cutting - Franklin)

- Payment of £1,440.00 (cheque number 835)

(iv) Payroll fee

- Payment of £30.0 to DCK Accounting Solutions (cheque number 836)

10. Any other business

(i) Braid Wood Bridleway

The Braid Wood bridleway ground was gouged out with exposed chalk making the surface dangerous for users. Councillor Keen had written to BCC and no response had been received. Clerk to ask LAT who was responsible for cutting public bridleways.

(ii) Franklin Fields Playground

At the last meeting a councillor had suggested exploring transferring ownership of the playground to the Chartridge Village Hall. The Parish Council agreed that this was not an option they wished to consider at the current time. Noting that adjacent parishes had received funding from HS2 for new playground equipment, it was agreed to explore whether Chartridge could apply for funding for replacement equipment for Franklin Playground.

11. Date of next meeting

The next meeting would be held on Wednesday 28 November 2018 at 8pm.

There being no further business the Chair declared the meeting closed at 9.33pm

Signed

Date