

## CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 28 November 2018 at 8pm in St John's Church, Bellingdon

### Present:

Councillors Juliet Davies (Chair), Lee Kemp, Peter Jones, Derek Keen and Paul Wright

### In attendance:

Ms Kate Boulter (Clerk)

### ACTION

#### 1. Apologies

Apologies had been received from Councillors Alan Booth, Joan Lherbier and Ellie White.

#### 2. Minutes of the meetings held on 17 October 2018

The minutes and confidential annex were agreed as a correct record and signed by the Chair.

#### 3. Declarations of interest

None.

#### 4. Notification of Any Other Business

- Agenda

#### 5. Questions from members of the public

*(1) Helen Griffiths stated that under announced plans to create a unitary council for Buckinghamshire, parish councils would become second tier local government and some services and responsibilities may get pushed to parish level. There were discussions under way to create a formal Chiltern Association of Local Councils (ALC) and Ms Griffiths felt it was important for Chartridge to be represented at meetings to discuss this.*

Councillor Jones responded that the unitary council was an opportunity to do things better and Chartridge supported the proposal to group together local councils.

*(2) Helen Griffiths asked whether the Parish Council could contribute towards the cost of the Bellingdon playground? This was currently maintained by Trustees of the Village Hall however it was used by the public so all parish residents benefitted. The Parish Council paid for the upkeep of Chartridge playground and it was unfair that Bellingdon playground was not maintained by the Parish Council.*

Councillor Davies responded that the Parish Council was willing to consider making a one-off payment if a proposal was submitted by the Trustees of Bellingdon for consideration. It was noted that the Parish Council had a legal duty to maintain the Chartridge play area. Pednor did not have a playground.

#### 6. Update from County and District Councillors

County Councillor Patricia Birchley reported that:

- Councillor Birch had driven around the parish with the LAT, Chris Nash, viewing areas where work was planned. Patching would be carried out in Braziers End, Asheridge and Pednor, and the LAT was trying to identify the cause of recurrent flooding in the lane opposite Sun Cottage in Bellingdon.
- The surface of Blind Lane was causing concern and the Rights of Way team was involved in determining whether it was a bridleway or public highway.
- The County Council was trying to get the best deal for Buckinghamshire in the move to a unitary council. Local government elections were likely to be postponed from May 2019 to May 2020.

District Councillor Nick Rose had sent apologies.

#### 7. Matters for discussion

##### (a) Website

The Parish Council considered the Clerk's report on options for refreshing the website and **AGREED** (i) to use Ollie Vincent to re-design the website at a cost of £700+VAT); (ii) that Ollie Vincent would host the new website at a cost of £25+VAT per month; (iii) to purchase the domain name [www.chartridgeparishcouncil.org.uk](http://www.chartridgeparishcouncil.org.uk) at a one-off cost of £49.95+VAT; and (iv) a sub-group comprising Cllrs Davies and Wright and the Clerk would meet to discuss the content, with the aim of launching the new website for the start of the new municipal year (1 May 2019).

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**(b) Devolved services: grass/hedge cutting**

The Clerk reported that due to staff absences and the decision to create a unitary authority, the County Council had withdrawn its offer of a four year contract and instead was offering only one year renewals from 1 April 2019, on the same terms as the current devolved agreement. The Parish Council **AGREED** to renew the contract under the same terms for one year.

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**(c) LAT/potholes/HGV signs/speed limits/Braid Wood bridleway**

- Following advice from the HS2 Community Engagement Manager, who attended a Parish Council meeting in October 2018, the Clerk had emailed the HS2 traffic lead at BCC requesting funding for improved HGV signage in the parish. An update would be provided when a response was received.
- The LAT had offered to view possible alternative sites for the MVAS in Bellingdon.
- The Clerk would try to locate Braid Wood bridleway and photograph the exposed chalk for reporting to the Rights of Way team.

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**(d) Local Area Forum**

CLlr Lherbier was not present to provide a report.

**(e) Parish Councillor vacancy (Bellingdon)**

The vacancy for a councillor in Bellingdon & Asheridge ward had been advertised, and no call for an election had been received by the closing date, therefore the Council could co-opt.

**8. Planning****(a) Decisions for noting**

1674 FA	Animal Farm, Hawridge Lane, Bellingdon	Replace mobile home with agricultural worker's dwelling	Refused.
0654 FA	Hazeldene Farm, Asheridge	Convert agricultural building to residential	Conditional Permission
0655 HB	Hazeldene Farm, Asheridge	Listed building consent for the above	*
2670 FA	Three Acre Field, Pednor	Change of use of land to create all-weather riding area	Conditional Permission
2931 FA	Hazeldene Farm, Asheridge	Change of use to a mixed use comprising of agriculture and dog related activities (exercising, walking and training)	Conditional Permission
3319 TP	Chouans Barn, Hawridge Lane, Bellingdon	Felling of tree protected by TPO	Conditional Permission
3355 FA	Sun Cottage, Bellingdon	Carport (amendment to permission 18/2085	Conditional Permission
3532 FA	Cherry Tree Farm, Chartridge End	Loft conversion of existing outbuilding garage	Conditional Permission
3680 PNO	Units 1-3, Saxeway	Conversion to 16 residential units	Refused

\* as of 26.11.18 not determined. HBO letter dated 16.11.18 has no objections, but suggests conditions.

**(b) New applications considered**

The following applications were considered and, where applicable, comments agreed for submission to CDC:

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3670 FA	Savecroft Farm, Bellingdon	Single storey side extension	Neutral
3859 FA	Spring Field Cottage, Asheridge	Demolish garage, erect single storey extension with new garage	Neutral
4107 FA	274 & 274A Chartridge Lane, Chartridge	Demolish existing dwellings, erection of six dwellings.	Six dwellings is over-development and previous reasons for refusal have not been overcome.

4183 EU	Ramsey Cottage, Ramscote Lane, Bellingdon	Erection of garden room, bike shed, link between house and annex, convert garage to residential annex, tack room, garden room, open bay garage and change of use of land to residential.	No evidence as to whether or not the development has been in continuous use for more than 10 years.
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**(c) Appeals**

The appeal against the refusal of CH/2017/0817/FA at land adjacent to Huge Farm, Bellingdon, was dismissed insofar as it related to the erection of a four-horse stable block, etc, but allowed in respect of the 50m x 25m menage.

**(d) Any other planning matters**

Councillor Jones updated the Parish Council on the Local Plan.

**9. Finance****(a) End of year accounts 2017/18**

The Clerk advised that BALC had confirmed that, as the Parish Council had submitted a Certificate of Exemption to the external auditor and met the statutory requirements for publication of financial information, no further correspondence would be received in relation to the 2017/18 accounts.

**(b) Budget monitoring 2018/19**

Councillor Kemp queried why the General Maintenance budget for 2017/18 had been £1,250 and actual spend over £4,000. The budget for 2018/19 had been set at £4,500 and so far £1,559 had been spent. The Clerk would bring the full budget information to the next meeting.

**(c) New invoices for payment**

The following payments were agreed and cheques signed:

**(i) Clerk's salary 1 November - 31 December 2018**

- Payment of £898.06 to K Boulter (cheque number 837)
- Payment of £161.40 to HMRC (cheque number 838)

**(ii) Clerk's expenses (for bonline.com - PC website)**

- Payment of £13.80 to K Boulter (cheque number 839)

**(iii) Dog bin emptying**

- Payment of £144.67 to CDC (cheque number 840)

**(iv) Payroll fee**

- Payment of £97.50 to DCK Accounting Solutions (cheque number 841)

**10. Any other business****(i) Agenda**

It was agreed that future agendas would include 'Matters arising'.

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There being no further business the Chair declared the meeting closed at 9.15pm

Signed .....

Date .....