

# CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 6 March 2019 at 8pm in St John's Church, Bellingdon

## Present:

Councillors Tim Corvin (from item 7a), Juliet Davies (Chair), Lee Kemp, Joan Lherbier, Ellie White and Paul Wright

## In attendance:

Ms Kate Boulter (Clerk)

## ACTION

### 1. Apologies

Apologies had been received from Councillors Alan Booth, Peter Jones and Derek Keen.

### 2. Minutes of the meeting held on 23 January 2019

The minutes were agreed as a correct record and signed by the Chair.

### 3. Declarations of interest

None.

### 4. Notification of Any Other Business

- Councillors' Newsletter
- Clerk's Annual Review

### 5. Questions from members of the public

1) *Philip Sanders stated that dog walkers frequently used public rights of way across land he owned off Mount Nugent, and dog fouling - or dog mess left on the ground in bags - was becoming an increasing problem. Mr Sanders asked if the Parish Council was able to do anything about it and provided a map of the area showing where in his opinion it would be helpful to install a dog poo bin.*

Councillors responded that:

- The Parish Council could only pay for the installation of dog poo bins on public land and there was a cost for both installation and routine emptying.
- The Parish Council was happy to explore the cost of putting a bin on the public highway nearest the entrance most frequently used by dog walkers.
- Mr Sanders could put up signs on his land asking dog walkers to remove their mess. He could also install and arrange for the emptying of a poo bin at his cost if he wished to.
- Councillors asked the Clerk to find out the number and location of poo bins currently in the Parish, and obtain a quote from CDC for providing another.

KB

2) *Councillor White reported that the bridleway at Old Sax was overgrown and a recent trim had not helped. Riders on horses were having to bend down to pass. Councillor White believed this was council land between fields and asked for Bucks CC to be notified of the problem.*

KB

### 6. Update from County and District Councillors

District Councillor Nick Rose reported that:

- The plans for a Unitary Authority were progressing. CDC was considering challenging the Secretary of State's decision regarding the structure of the Shadow Cabinet.
- The Local Plan to 2025 had been through a number of iterations and was expected to be published at the end of March. A public consultation would be carried out after the draft Plan had been agreed by Cabinet.
- A planning application for the re-building of Chiltern Pools had been rejected by the Planning Committee as it did not have sufficient parking and the design was considered unsightly. Revised plans would be submitted.
- The Land Opposite Tiles Farm, Asheridge had been vacated following the planning appeal decision which refused planning permission and upheld enforcement action. The owner had a duty to reinstate the land.

County Councillor Patricia Birchley had sent apologies.

	<b>ACTION</b>
<b>7. Matters arising</b>	
<p><b>(a) Website</b> JD/PW/KB had met to discuss the design and content of the new website, and KB would meet with the web developer to progress the plans. It was anticipated that a 'draft' version of the website would come to a meeting of the Parish Council for comment.</p>	<b>KB</b>
<p><b>(b) HS2/HGV signage</b> BCC's HS2 Engagement and Funds Officer had advised that a fund of £3.5million for road safety issues would be launched to parish councils after the official lorry construction routes had been approved. The Parish Council could bid for funding under the scheme. No launch date had been agreed yet.</p>	
<p><b>(c) Proposed MVAS site, Bellingdon</b> The LAT had not responded to any attempts to arrange a meeting to view a new site. Clerk to continue to chase.</p>	<b>KB</b>
<p><b>(d) Braid Wood bridleway</b> The Clerk would report the deteriorated path to the Rights of Way team.</p>	<b>KB</b>
<b>8. Matters for discussion</b>	
<p><b>(a) Parish Councillor Vacancy (Bellingdon)</b> There had been two expressions of interest for the vacancy. The first candidate, Andrew Barratt, had attended the previous meeting to introduce himself to councillors. The second candidate, Tim Corvin, was in attendance at this meeting and introduced himself. Mr Corvin left the room while the Parish Council discussed which candidate to co-opt. The Parish Council acknowledged they were very fortunate to have two very able candidates, and it was a shame they could not co-opt both. Having been put to a vote, the Parish Council <b>AGREED</b> to co-opt Tim Corvin.</p>	
<p><b>(b) The Bull - community asset</b> The Clerk had circulated the draft submission document, which needed to be updated to reflect how The Bull had been used by the community in the five years since the previous application had been made. The Parish Council <b>AGREED</b> that the resident who had raised the request to re-apply for the pub to be listed as a community asset would be contacted by the Clerk and asked to contribute to the submission.</p>	<b>KB</b>
<p><b>(c) Franklin playground</b> Councillors Davies and White had met with four providers of playground equipment and were awaiting designs and quotations to include a fitness trail around the edge of the field. It would be necessary to enlist local support for fundraising and it was <b>AGREED</b> that a notice would be put on the noticeboards seeking interest from members of the community to form a group to consider the playground refurbishment and funding opportunities. A representative of the Reading Rooms Committee would be invited to participate.</p>	<b>KB/EW</b>
<p>The Clerk reported that CDC had asked for details of the Parish Council's public liability insurance for the play area and confirmation that safety checks were being carried out. The Parish council's files only contained an agreement between the Parish and District Councils relating to maintenance of the grass, hedges and fences, and the Clerk had requested from CDC copies of documents setting out the Parish Council's responsibilities regarding the play area.</p>	<b>KB</b>
<p><b>(d) New LAT issues</b> The Parish Council <b>AGREED</b> the following issues to be raised with the LAT:</p> <ul style="list-style-type: none"> <li>• Pavements in Widmore Close</li> <li>• Potholes Banks Green to Rays Hill</li> <li>• Damage to verges in Asheridge from construction lorries</li> <li>• Potholes in Pednor</li> <li>• Poor condition of West Dean Lane</li> </ul> <p>Residents who raised concerns with councillors would be reminded that the fastest way to report an issue was via the BCC website.</p>	<b>KB</b>

## 9. Planning

### (a) Decisions for noting

Councillor Jones' update report on decisions made would be provided at the next meeting.

### (b) New applications considered

The Parish Council considered the following applications and, where applicable, **AGREED** comments for submission to CDC:

KB

Ref	Address	Description	Agreed comments
0155	Land South East of Huge Farm, Bellingdon	Erection of 2 horse stable block and tack room	No objection in principle but recommend condition specifying for personal use only and not to be used for commercial purposes.

### (c) Appeals

Councillor Jones' update report on appeals would be provided at the next meeting.

### (d) Any other planning matters

None.

## 10. Finance

### (a) Budget monitoring 2018/19

The Parish Council **NOTED** the cashbook summary for 2018/19.

### (b) New invoices for payment

The Parish Council noted it was awaiting details of a charity for the donation of £50 on behalf of the local community in remembrance of PC Flint, so this would be carried forward to the next meeting.

KB

The following payments were agreed and cheques signed:

#### (i) Clerk's salary 1 January - 28 February 2019

- Payment of £509.33 to K Boulter (cheque number 846)
- Payment of £20.40 to HMRC (cheque number 847)

#### (ii) Hedge cutting

- Payment of £550.00 to J. Cadman (cheque number 850)

#### (iii) Donation

- Payment of £100 to St John's Church Bellingdon (cheque number 848)

#### (iv) Clerk's expenses (for bonline.com - PC website)

- Payment of £13.80 to K Boulter (cheque number 849)

#### (v) Hire of meeting rooms

- Payment of £48.00 to Chartridge Reading Rooms (cheque number 852)

#### (vi) Payroll fee

- Payment of £30.00 to DCK Accounting Solutions (cheque number 851)

## 11. Any other business

### (i) Councillors' newsletter

The Parish Council **AGREED** the letter drafted by Councillor Lherbier for inclusion in the noticeboards. Councillor Kemp would write the next update.

KB/LK

**(ii) Clerk's annual review**

The Parish Council **AGREED** that Councillors Davies, Kemp and White would carry out the Clerk's annual review before the next meeting.

**12. Date of next meeting**

Councillors were reminded that there were two meetings on Wednesday 8 May 2019: the Annual Parish Meeting at 7.45pm, and the Annual Parish Council Meeting at 8pm (or the rising of the Annual Parish Meeting, whichever was earlier).

There being no further business, the Chair declared the meeting closed at 9.45pm

Signed .....

Date .....