

CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 7 June 2017 at 8pm
in Bellingdon & Asheridge Village Hall Annexe

Present:

Councillor Juliet Davies (Chair)
Councillor Peter Brown
Councillor Peter Jones
Councillor Derek Keen
Councillor Lee Kemp
Councillor Joan Lherbier
Councillor Ellie White (Vice-Chair)
Ms Kate Boulter (Clerk)
Mrs Liz Van Hullen (Former Clerk, for item 9)

1. Apologies

Apologies had been received from Councillors Alan Booth and Chris Howell of the Parish Council, and from District Councillor Patricia Birchley and County Councillor Nick Rose.

2. Minutes of the Annual Parish Meeting held on 10 May 2017

The minutes were agreed as a correct record and signed by the Chair.

3. Declarations of interest

Councillors Peter Jones and Ellie White declared a non-pecuniary interest arising from the fact that they were acquainted with people who had submitted planning applications being considered at the meeting.

4. Questions from members of the public

None - there were no members of the public present.

5. Update from County and District Councillors

None - the County and District Councillors were not present.

6. Update from the Chair of the Parish Council

The Chair welcomed Councillor Lee Kemp and the new Parish Clerk, Kate Boulter, to their first meeting.

7. Matters arising

(a) Clerk's report

There was nothing to report.

(b) PC website

It was noted that the website had been updated with the new Clerk's contact details.

(c) LAT update

- The Clerk to arrange a meeting with Scott White and Councillor Keen in July.

(d) Local Area Forum

Councillor Lherbier reported that the meeting had been postponed until 25 July 2017. The deadline for proposals was 31 August 2017.

(e) Traffic management through the villages

The Council considered a quotation from SWARCO TRAFFIC Ltd dated 25 May 2017 for supply of one battery operated mobile vehicle activated sign at a cost of £2,242.45 excluding VAT and including delivery. Further correspondence dated 26 May 2017 regarding fixings was also provided. The Council agreed it wished to display the sign in three sites.

- Clerk to clarify the number/type of fixings needed for three sites.
- Clerk to query the £100 delivery charge.
- Councillor Lherbier to contact Bill Richards regarding the sign.

(f) Franklin Fields Playground: repairs/refurbishment

There was nothing to report since the last meeting.

- Councillor Booth to be asked to progress the matter.

(g) Chartridge Report on Housing Need

The Council had commissioned a review of housing need and the report from Community Council for Berkshire dated March 2017 was considered. There had been an 18% response rate to the survey and therefore it did not represent the views of all parishioners.

- Councillor Jones to seek the views of CDC before the next meeting.
- The Council will consider holding a public meeting to discuss any proposed development.
- Clerk to publish report on the Council's website.

8. Planning

Decisions for noting

0273 SA	Bonderlea, Bellingdon	Single storey side, side and rear extensions	Rear extension allowed, side and front refused
0512 FA	395 Chartridge Lane, Chartridge	Part two-storey, part single-storey rear extension	Conditional permission
0529 FA	10 Widmore Close, Asheridge	Single-storey side and rear extensions	Conditional permission
0543 FA	Haywill farm, Bellingdon	Extensions, dormers, terrace	Conditional permission

New applications considered

0764 FA	Asheridge Grange, Asheridge	Porch, side and rear extensions	No objection
0787 FA	Pednor Vale Farm	Greenhouse	No objection
0784 FA	Caselynn, Bellingdon	First floor rear extension	No objection
0785 SA	Caselynn, Bellingdon	Single-storey outbuilding	No objection

0815 FA	Lime Tree Farm, Chartridge	Various extensions and outbuilding	No objections if historic building office is okay with it
0816 HB	Lime Tree Farm, Chartridge	HBC for various extensions and outbuilding	No objections if historic building office is okay with it
0817 FA	Land SE of Huge Farm, Bellingdon	Four horse stable block, manege	No objection in principle but recommend condition specifying for personal use only and not to be used for commercial purposes
0840 SA	Pednor Vale Farm	Detached home office to front of property	Councillor Jones to view
0885 FA	Homestead Farm Cottage, Chartridge	Two storey side / rear extension	No objection
0956 FA	Bank Cottage, Bank Green	Single storey side extension and chimney stack	No objection
0963 FA	28 The Warren, Chartridge	Side & rear extensions, side dormers, garage conversion	No objection
0964 FA	395 Chartridge Lane	Rear extension (amendment to 17/0512)	Councillor Jones to view
0967 EU	2 School Cottages, Asheridge	Occupy dwelling without agricultural occupancy	Objection - agricultural use should be enforced as was done for neighbouring property
0972 FA	Cogdells Farm, Chartridge	Landscape garden, inc new wall and gates, greenhouse	No objection
0973 HB	Cogdells Farm, Chartridge	Insert ground floor windows in barn	No objection

Appeals

None

9. Finance

The Annual Return for 2016/17 was signed by the Chair and the previous clerk (Mrs Van Hullen).

- Mrs Van Hullen to submit the Annual Return and handover remaining finance matters to the new Clerk.
- Risk Strategy and Standing Orders to be reviewed before next audit.

10. Payments

The following invoices were discussed:

(a) Bellingdon & Asheridge Village Hall hire

- Clerk to check whether April meeting and interview hire have been invoiced.

(b) Insurance for the year 2017/18

Payment to Zurich Municipal for £476.68 for period 1 June 2017 to 31 May 2018 was agreed at the last meeting.

- Clerk to update Zurich with new clerk contact details.

(c) Internal audit fee

No invoice had been received yet.

(d) Clerk's pay (Mrs Van Hullen)

Final payment to Mrs Van Hullen of £929.06 was agreed.

11. Representatives' reports

There were none.

There being no further business the Chairman declared the meeting closed at 8.50pm
The next meeting will be held on Wednesday 12 July 2017 at 8pm in Chartridge Village Hall.

Signed

Date