

3/11/22
29/6/22

CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 18th May 2022 at 8pm at Chartridge Reading Rooms.

Present: Councillors, Juliet Davies (Chair), Tim Corvin, Lee Kemp, Naresh Mistry, Fiona Simmons, Ellie White and Alan Booth

In attendance: Mr B Damerell (Clerk), and six members of the public

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1 Appointment of Chair:

- Cllr White proposed Juliet Davies, seconded by Cllr Booth and following unanimous agreement was appointed Chair of the Parish Council.

2. Appointment of Vice-Chair (if applicable)

- Cllr Kemp proposed Ellie White. This was seconded by Cllr Corvin and following unanimous agreement was appointed Vice-Chair of the Parish Council.

3. To receive apologies for absence:

- Apologies were received for Cllr Lherbier and Bucks Cllr McBean

4. To approve minutes of the meeting held on 6 April 2022

- The minutes were approved as a true record of the meeting.

5. To receive declarations of interest

- No interests were declared

6. Notification of Any Other Urgent Business

- a. Website – Cllrs Mistry, Simmons and Kemp to upload a profile. It was also agreed to put email addresses and roles on the website with the profiles.
- b. The Conference Centre – Cllr White updated that it is currently owned by a Malaysian Company who have recently refused an offer to buy the centre. The clerk to contact the owners to establish what the intentions for the centre are.
- c. The refuse collection in the Parish – The clerk to contact Bucks Council over the refuse collection in the area.

7. To receive questions from members of the public:

- a. A member of the public raised concern over the parking in Buslins Lane. Cars have been parking on the entrance into Buslins Lane, this leads to a potential danger when pulling out of Buslins Lane onto Chartidge Lane. – The Clerk to raise this with the LAT and to contact the Care Home to ask them to reiterate to visitors not to park on Buslins Lane.
- b. The member of the public also raised concerns over the surface of Buslins Lane and asked if there was anything that could be done to have repairs to the lane. The clerk to raise this matter with Bucks Councillors and report on Fix my street.

8. To receive an update from Bucks Councillors

- No Bucks Councillors present to provide a report

9. Matters arising from the minutes of the meeting held on 6 April 2022 (not otherwise on the agenda):

- No matters were raised.

10. Matters for discussion

a. Parish Councillor Co-option vacancy

- i. The Council confirmed they had not received any further enquiries over the

- vacant Cllr position from Bellingdon residents. If there is no further interest this will be opened to the wider Parish
- b. **Confirmation of Parish Council Liability Insurance Policy**
i. The Parish Council resolved to agree to the Liability Insurance renewal
- c. **To do list**
i. The clerk to send out the To-do list after the meeting
- d. **Franklin Fields (Play Area committee / Transfer of ownership / Pavilion/ Usage)**
i. Cllr White updated on the Play Area committee. The Parish Council agreed for the Franklin Field Play Ground Group, originally set up by the pc to be considered a sub-committee of the Parish Council and for the use of the Parish Council Bank Account for the fund raising.
ii. Usage – Cllr Davies update that there are a number of people have been using the Field for their businesses. It was suggested putting the link to Bucks Council on the website to apply for usage of the field.
iii. Transfer of Franklin Field to the Parish Council – The Parish Council updated the reasons for their application to Bucks Council to transfer ownership to the Parish Council. These included Confusion over the use of the field and how permissions can be obtained. It should also be brought back to the people of Chartridge as was originally intended.
- e. **Devolved Services**
i. The item to be carried over to the next Agenda. Cllr White to source quotes for verge cutting.
- f. **Community Board / Village Forum**
i. Due to Cllr Lherbier's apologies this item was carried over to the next meeting.
- g. **Platinum Jubilee**
i. Cllr Nistry updated the Council on the events being arranged by the CVRA for the Platinum Jubilee.
ii. The Council resolved to collate a list of areas which would benefit from gates to submit for a donation to 'Donate a Gate'
iii. The Parish Council resolved to contribute £100 to the celebrations in Chartridge, Bellingdon & Asheridge.
iv. Trees – Cllr Mistry and Cllr Corvin suggested having a map at the celebrations in both Chartridge and Bellingdon on the 5th June for residents to suggest possible areas for planting trees.
- h. **Roads / Fly Tipping**
i. No Fly Tipping has been reported since the last meeting.
- i. **Rural Security**
i. The Clerk and Cllr White to work together towards purchasing a camera for rural security.
- j. **Noticeboards**
i. The Council resolved to agree for Cara Saul to update the noticeboard near The Warren. The clerk to update the list of Cllrs for the noticeboard.
- k. **MvAS camera**
i. To be agreed at the June Parish Council Meeting
- l. **The Bell Pub lease**
i. Cllr Mistry updated that business at The Bell has struggled following covid. The current tenants are leaving the Bell at the end of the current week. It is currently unknown as to whether they are currently looking for new tenants. The clerk to contact the owners of the pub to ask what the intention for the pub is.

11. Planning

Case Number	Location	Description of Development	PC Decision	PC Comments
PL/22/1332/FA	Gylescroft House Chesham Road Bellingdon Buckinghamshire HP5 2UR	Retrospective application for the extension and alteration of former workers accommodation which is ancillary living accommodation at Gylescroft House. Outbuilding	Neutral	The planning permission should emphasise the ancillary purpose of the building

12. Finance:

- a. **Approval of Annual Governance statement and Accounting Statement** – This is to be moved to the next meeting
- b. **Approval of Certificate of exemption** – This is to be moved to the next meeting.

Budget Monitoring

- c. **Account Balances 30 April 2022**
 - **Treasurers Account: £27,495.45**
 - **Savings Account: £1,349.74**

New invoices for payment / Paid between meetings – The following cheques for payment were issued:

Cheque Number	Name	Reason	Amount
	DCK Payroll	Payroll April	30.00
	R Damerell	Clerk Salary	720.
	R Damerell	Clerk Home Working Allowance	27.78

13. **Any other business** It was agreed to award the clerk the increase of SPC points and statutory pay rise in line with his contract following a satisfactory review and for any monies owing to be back dated.

14.

Date of next meeting

Wednesday 29 June 2021 at 8pm, St John's, Bellingdon.

There being no further business, the Chair declared the meeting closed at 9.35pm

Signed

Date