

CHARTRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 24th May 2023 at 8pm at St John's, Bellingdon

Present: Councillors Juliet Davies (Chair), Andy Savvides, Tim Corvin, Lee Kemp, Alan Booth, Joan Lherbier, Naresh Mistry

In attendance: Mr B Damerell (Clerk) and 1 member of the public

- 1. To appoint the Chair of Chartridge Parish Council**
 - Cllr Kemp proposed Cllr Davies as Chair of the Parish Council, seconded by Cllr Corvin and unanimously approved
- 2. To appoint the Vice Chair of the Parish Council**
 - Cllr Davies proposed Cllr White as the Vice-Chair of the Parish Council, seconded by Cllr Kemp
- 3. To adopt the Parish Council Standing Orders**
 - The Parish Council resolved to adopt the Standing Orders
- 4. To adopt the Parish Council Financial Regulations**
 - The Parish Council resolved to adopt the Financial Regulations
- 5. To adopt the Parish Council Risk Assessment**
 - The Parish Council resolved to adopt the Parish Council Risk Assessment as a working document
- 6. To receive apologies for absence:**
 - Apologies received for Cllr White, **Bucks Cllrs:** Fayyaz, McBean & Birchley
- 7. To approve minutes of the meeting held on 12 April 2023**
 - The minutes were approved as a true record of the meeting
- 8. To receive declarations of interest**
 - No interests were declared
- 9. Notification of Any Other Urgent Business to be discussed at the end of the meeting**
 - **Trees** - Cllr Lherbier raised a concern over a tree on Asheridge Hill. This has been reported to Bucks Council on Fix My Street. The Clerk to contact Hazeldene Farm to inform the residents of the dangerous tree.
 - **Scouts** – Cllr Lherbier expressed concern over the number of Scout's at Braid Wood. There have been complaints of noise and Scout's walking through crops.
- 10. To receive questions from members of the public:**
 - The Clerk updated the Council about a query from a resident regarding an overgrown hedge on Ashott's Lane. The Clerk confirmed this was not part of the Council's Devolved Services Agreement so provided the contact details of the Right of Way Team at Bucks Council for the resident to report it.
- 11. To receive an update from Bucks Councillors**
 - No update received
- 12. Matters arising from the minutes of the meeting held on 12th April 2023 (not otherwise on the agenda):**
 - None
- 13. Matters for discussion**

- a) **Village Forum / Community Board**
 - o No update to report. Cllr Lherbier confirmed the next meeting of the Community Board is scheduled for the 13th July 2023
- b) **Franklin Fields (Play Area committee / Transfer of ownership / Pavilion/ Usage)**
 - o A 5k fun-run fundraiser has been arranged for September 2023. FFPG have requested if the Parish Council would consider using it's Liability Insurance to cover the event. The Clerk to check with the Council's insurers.
- c) **Parish Council Insurance**
 - o The Clerk to forward the insurance quote to Cllrs to agree between the meeting.
- d) **Parish Council Logo**
 - o No update to report, this was carried forward to the next meeting
- e) **Horse Riding Signage – Bellingdon**
 - o The Clerk confirmed the response from LAT was that it was not necessary for signs for either the Horse Riding or Nursery and that if the Parish Council wanted to pursue this, then further evidence and information would be required.
- f) **Pednor Loop / Heavy Good Vehicles**
 - o No update to report. The Clerk to continue to chase Cllr MacBean for an update on the report on the recent incident involving an HGV becoming stuck on the Loop and for any progress on the HGV signs for the Pednor Loop.
- g) **Speeding limits / Road Closures**
 - o Cllr Saviddes brought a query from a resident to enquire if the Parish Council would be willing to agree a grant contributing to purchasing 30mph stickers for household roadside bins. The Council resolved to decline the request on the grounds that it questioned the validity of the signs as a speeding deterrent and that the money towards the MVAS camera would be more beneficial.
- h) **MVAS camera**
 - o The Clerk has confirmed that the PCSO is coming out to Bellingdon in the week commencing the 5 June 2023 to establish the approved location for the MVAS
 - o The Clerk to order a replacement battery for the current MVAS Camera
- i) **The Bell – Asset Community Value**
 - o Cllr Mistry updated that there has been speculation over the possibility of the building being placed on the market. Cllr Mistry to contact the Property Management Company to ask for any further information or clarification.
 - o Asset of Community Value – Cllr Mistry is drafting a second submission letter, though this would only be submitted if the property is not placed on the market for sale.
- j) **Jubilee Gates**
 - o It was agreed to move this item to July 2023 when the Donate-a-Gate scheme opens again.
- k) **Councillor to-do list**
 - o Cllr Mistry to draft the to-do list and then to trial Trello with Cllr Savvides as a platform to manage the list.
- l) **Chartridge Lane Verge query**
 - o The Chair suspended the meeting at 20:21 to speak to a resident regarding the manorial waste adjacent to 474 Chartridge Lane regarding the implementation of objects placed on the verge adjacent to the residence. The Chair re-opened the meeting at 20:49. It was confirmed that the objects have now been removed and agreed for the Clerk to contact the Local Area Technician to come out to visit the site and discuss what options could be available to stop vehicles mounting the verge.

14. Planning

Case Number	Location	Description of Development	PC Decision	PC Comments
PL/23/1511/FA	Land Adjoining Grange Farm Barn Chartridge Lane Chartridge	Conversion of barn to 2 dwellings. Erection of carport including cycle store.	No Objection	The Council though would ask Bt Council to ensure that the development is not overbearing an area of Natural beauty

	Chesham Buckinghamshire HP5 2TF	Landscaping all open parts of site.		
PL/23/1642/VR C	Appletrees 401 Chartridge Lane Chartridge Buckinghamshire HP5 2SL	Variation of conditions 2 (Materials) and 4 (Approved plans) of planning permission PL/21/3266/FA (First floor rear extension, replacement of flat roof with pitched roof on existing single storey rear structure and additional side door and windows) to allow for an additional window, staircase relocation and changes to materials	No Objection	The Parish Council has no objection to this application

15. Finance:

Budget Monitoring

- a. **Approval of Annual Governance statement**
 - o The Annual Governance Statement was approved and Signed
- b. **Approval of the Accounting Statement**
 - o The Accounting Statement was approved and Signed
- c. **Receipt of the Internal Auditor’s report**
 - o The Clerk confirmed the receipt of the internal Auditor’s report and will place this along with the Annual Governance Statement and Accounting Statement on the website.
- d. **Account Balances 30 April 2023**
 - o **Treasurers Account: £31,293.41.**
 - o **Savings Account: £1,152.51**
 - o **Bank Account – Online Payments:** The Parish Council resolved to upgrade the permissions of Cllrs Davies, Lherbier and Corvin to full online access in order to approve online payments. Cllr Booth and White to be approved at the next meeting
- e. **New invoices for payment**

Cheque Number	Name	Reason	Amount
	DCK Payroll	Payroll	£36.00
	Bobs Damerell	Clerk salary	£563.64
	HMRC	PAYE	£19.20

16. Any Other Urgent Business (if any)

- a) Cllr Savvides updated that the Bellingdon Village Hall has had meetings with Playdale to install new equipment for older children
- b) The Council approved unanimously the quote from Michael Batchelor for the clearance of ‘The Grips’ in the Parish.

17. Next meeting: 5 July 2023 at 8pm (Chartridge Reading Rooms)

Meeting closed

Signed

[Handwritten signature]

Date

5th July 2023